



THE VIRGIN ISLANDS DEPARTMENT OF EDUCATION

Office of Public Relations

1834 Kongens Gade, Charlotte Amalie * St. Thomas * U.S. Virgin Islands 00802-6746

Telephone: 340.774.0100 Ext. 8136 Fax: 340.774.1168

340.773.1095 Ext. 7064 Fax: 340.773.4624

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FOR IMMEDIATE RELEASE

Contact: Keva D. Muller
Director of Public Relations
(340) 774-0100, Ext. 8136 | (340) 643-4784
Keva.muller@vide.vi
www.vide.vi
www.facebook.com/usvi.vide

Sarah-Ann Mitchell
Public Information Officer
(340) 774-0100 Ext. 8135
sarahann.mitchell@vide.vi

STTJ DISTRICT KINDERGARTEN REGISTRATION SCHEDULE FOR HEAD START AND DAY CARE CENTERS FOR SY 2019-20

ST. THOMAS, USVI – The Office of the Insular Superintendent, St. Thomas –St. John District announces the Kindergarten registration schedule for children leaving Head Start and Day Care Centers. All children entering Kindergarten must be five (5) years of age on or before December 31 of the same year registering. Students must be present during registration & accompanied by biological parent/legal guardian.

HEAD START

St. Thomas

Location: Edith Williams Alternative Academy

February 5, 2019 –Wilhelm George (A-Q)

February 6, 2019 –Wilhelm George (R-Z) and Bovoni

9:00 a.m. - 1:00 p.m.

Location: Sugar Estate Head Start Complex

February 12, 2019 – Bergs Home & Savan

February 13, 2019 - Sugar Estate

February 14, 2019 – Minetta Mitchell

9:00 a.m. - 1:00 p.m.

Make-up day for missed or incomplete Pre-Kindergarten registrants in St. Thomas only, will be held on February 23, 2019 at the Edith Williams Alternative Academy from 10 a.m. to 2 p.m.

Admission slips will be distributed at the Annual Transitional Conference. Conference details will be announced at a later date.

St. John

Location: Julius E. Sprauve School

March 23, 2018

9:00 a.m. - 1:00 p.m.

DAYCARE CENTERS, PRE SCHOOLS AND NON-HEAD START

St. Thomas

Location: Edith Williams Alternative Academy

8:30 a.m. – 2:00 p.m.

Monday	Tuesday	Wednesday	Saturday
March 4, 2019	March 5, 2019	March 6, 2019	March 23, 2019
March 11, 2019	March 12, 2019	March 13, 2019	-
March 18, 2019	March 19, 2019	March 20, 2019	-

St. John

Location: Julius E. Sprauve School

March 22, 2019

9:00 a.m. – 1:00 p.m.

KINDERGARTEN REGISTRATION REQUIREMENTS

- Passport (Foreign or American), Resident Card or Naturalization Certificate;
- Original Birth Certificate or Baptismal Certificate;
- VI Immunization Card or Current Certified Exemption Letter from the Department of Health
- Health Clearance Form: Form must be obtained from one of the Department of Health Clinics which are: East-End Clinic (**Green-Slip**), Roy Lester Schneider Hospital & the DeCastro Building (**Blue Slip**).
- Proof of Physical Address: A recent WAPA bill, license, or receipt showing name and current physical address of parent/guardian.
 - Living with Family or Friend: A notarized Residency Affidavit and proof of address from the owner or tenant is required when the parent/guardian and student reside with a family member or friend. (Residency Affidavit are available upon request.)
 - Resident without Rent Receipt or Lease Agreement: A notarized Landlord Affidavit and proof of address from the owner of the property (or the person authorized to lease the property on behalf of the owner) is needed when the parent/guardian is renting a

home but is unable to obtain a rent receipt to prove occupancy of a residence. (Landlord Affidavit are available upon request.)

- Valid Photo ID: Identification (ex: license, passport, etc.) is required for person registering student;
- Proof of Guardianship/Power of Attorney (If child is not living with one or both biological parents);
- Individualized Education Plan (IEP): Required for students receiving Special Education Services or 504 Plan and evaluation data, if applicable.

For more information on registering a child for public school, please contact Ms. Coleen Smith in the St. Thomas-St. John District Registration Office at coleen.smith@vide.vi.

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